



Policy Memorandum # 4: Coach & Volunteer Certification Requirements

Effective Date: January 1, 2026

1. Purpose & Scope

- 1.1 Establish clear certification, training, and rostering requirements for all Ogden Soccer Club coaches, assistant coaches, and team administrators to ensure compliance with UYSA standards.
- 1.2 Promote player safety, program integrity, and professional conduct across all sanctioned Club activities, including practices, games, tournaments, and league play.

2. Annual Registration & Compliance Requirements

All coaches and team administrators must:

- 2.1 Register annually through the State Online Management System (SOMS) using their own individual account (not linked to a player's account).
- 2.2 Upload a compliant headshot photo (no hats, sunglasses, filters; taken within the last year).
- 2.3 Complete a UYSA background check, valid for two (2) years.
- 2.4 Submit a Volunteer Disclosure and Code of Conduct form.
- 2.5 Complete *HEADS-UP Concussion Training* and *SafeSport Certification*, and upload certificates before appearing on any roster.
 - SafeSport Training: <https://safesporttrained.org?KeyName=tsVWe36Xa6PS3b5NzOug>
 - HEADS-UP Concussion Training:
<https://www.utahyouthsoccer.net/heads-up-concussion-training/>
- 2.6 Meet all UYSA coaching education requirements outlined in this Policy Memo.
- 2.7 Be officially rostered before participating in any sanctioned activity.

3. Coaching Education Requirements

- 3.1 UYSA provides in-person coaching education courses taught by nationally certified instructors, based on the U.S. Soccer Digital Coaching Center (DCC) curriculum.
- 3.2 Courses are typically offered outside the fall and spring seasons and must be completed in person.
- 3.3 Coaches may view available courses at:
<https://www.utahyouthsoccer.net/how-to-become-a-soccer-coach/>
- 3.4 *Minimum Licensing Requirements*
 - 3.4.1 All Ogden Soccer Club COMP coaches must maintain a minimum Grassroots License or an approved seasonal waiver.
 - 3.4.2 Seasonal waivers are valid for one season only (fall or spring); the required license must be obtained before the following season.
 - 3.4.3 Premier League head coaches must hold a USSF D License.
 - 3.4.4 Ogden Soccer Club strongly encourages continued coaching education to support long-term player development. Coach licensing course may be reimbursed by Ogden Soccer Club.

4. UYSA Gaming League Requirements

- 4.1 To compete in a UYSA Gaming League, each team must have a minimum of two (2) certified team administrators who have completed all UYSA training and risk reduction requirements:



- 4.1.1 Head Coach (Grassroots License or approved waiver required)
- 4.1.2 Assistant Coach (Grassroots License or approved waiver required)
- 4.1.3 Team Manager